



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Splitz Support Service		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Children's Support Service		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We want to work with children from military and civilian families aged 5-11 who have witnessed or been exposed to domestic abuse. We also want to provide support for their carers. We want to offer a mix of one to one support and group work. We hope to run two twelve week programmes, one for 5-8yrs, one for 8-11yrs. The children will have individual help and support to articulate their feelings, communicating through play, pictures or words. In the groups, children will enjoy a safe environment where they will experience an opportunity to share, be heard and understood without fear.		
In which community area does your project take place? (Please give name – see section 3)	Tidworth		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Windmill Hill Children's Centre, Trowbridge
When will your project take place?	Planning from Sept, groups from Jan-Aug
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	The Tidworth Joint Strategic Needs Assessment notes that Tidworth area has the second highest level of domestic abuse in Wiltshire and the second lowest score for child wellbeing. There is limited provision in Wiltshire for children aged 5-11 who have witnessed domestic violence. Domestic violence has a powerful, longer term impact on children's ability to develop and sustain adult healthy relationships and can have a life-long and profound effect on their own sense of self worth. Deployment to war, with its long separations, can put serious stress on military families. Studies have shown that recurrent deployments heighten the likelihood of combat trauma, which, in turn, increases the risk of domestic violence. We'll give children support to cope and develop strategies for resilience.
How many people will benefit from your project?	Up to 20 children & 10 parents
How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboard) or priorities of your area board? Please provide a reference/page no.	Direct links to Crime and Community Protection: develop measures to support victims of domestic violence. 13
Any other information about your project. (Limited to a 1000 characters) Splitz (based in Trowbridge) has a long history of working with children who have been exposed to or witnessed domestic violence. We already work with children aged 11-17 and their parents across Wiltshire and will use this model in our new project. We have strong links with the Army Welfare Service and they're keen for us to develop this scheme. We know of no other organisations doing this type of work. The young people will be able to identify, come to terms with and overcome their personal difficulties; they will have an increased understanding of the causes of domestic abuse and its impact on them and their families, and its impact on their lives will be reduced. We hope the project will give us an opportunity to see what works and what we need to be changed so that we can then deliver a programme for this age group across Wiltshire.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="13"/>	Female	<input type="text" value="13"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
This is a one-off pilot project. If successful, we will seek funding to expand from grant-making trusts.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Each child will have a written needs assessment and support agreement workbook to identify the agreed support with a page dedicated for feedback of their views. We will complete a happiness sheet at the start and end of service so we can measure change. We will also ask for feedback from parents and from the Army Welfare Service.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

MOD (decision Oct)

£20,125

Please list with amount applied for and whether you have been successful

Awards for All (decision Oct)

£6,442

Peter Cruddas Foundation (Oct)

£1,500

Splitz own reserves

£478

£478

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)				
Year ending: 31		Month: March	Year: 2011	
A - Total income:		£692,083		
B - Minus total expenditure:		£692,092		
Surplus/deficit for year: (A minus B)		£-9		
Free reserves currently held (i.e. money not committed to other projects/operating costs)		£150,000		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Project Co-ordinator @4 hrs week	£3,265	Own fundraising/reserves	C	£478
Children's Worker @20hrs week	£16,162			£
Sessional worker @£11.75 per hr	£1,692	Parish/town council		£
Line management, admin. finance	£2,559			£
Travel	£3,960	Trusts/foundations	P	£28,067
Training	£500			£
Room hire (£30 per session)	£1,440	In kind		£
Refreshments & materials (£20 ps	£1,920			£
Mobile phone (£25 per month)	£300			
Advertising & mailout	£1,000	Other		£
2 laptops	£746			£
	£			£
Total Project Expenditure	£33,545	Total Project Income		£28,545
Total project income B		£33,545		
Total project expenditure A		£28,545		
Project shortfall A – B		£5,000		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 13/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))